



DEVON BEEKEEPERS' ASSOCIATION

Registered Charity No 270675

Show Committee Constitution



1. The Devon Beekeepers' Association (DBKA) Show Committee is a sub-committee of the DBKA Executive Council (EC) and, as such, conforms to the general rules and aims of both the DBKA and the EC.

Aims

2. The aims of the Show Committee are to promote and further the craft of beekeeping, and to advance the education of the public in the importance of honey bees in the environment. These aims shall be achieved by annual participation in the Devon County Agricultural Association (DCAA) Devon County Show (DCS).

DCAA Membership

3. DBKA is a member of the DCAA (Mem No 7023). The Bees & Honey Marquee is a "feature", subsidised by the DCAA provided a Honey Competition runs. There are 2 Bees & Honey Stewards - one for Competitions, and one for Planning & Logistics. The DCAA Members Pack is allocated to the Show Chairman & Secretary.

Sponsorship

4. DBKA is a sponsor of the DCS at no cost to the Association. The DBKA name goes on the sponsor list, a board outside the sponsor's tent, and on the Show Banner.

Committee Structure

5. Voting Members

Show Chairman & Secretary

Vice-Chairman

Assistant Competitions & Schedules

Candle Rolling Stall Manager

Chamber & Live Bee Handling

Chief Steward

Children's Exhibits

Competitions & Schedules

Honey Sales Stall Manager

Information Stall Manager

Table Preparation

Taste of Honey Stall Manager

6. Ex-officio Voting Member

DBKA EC Treasurer

Committee Membership

7. The Show Chairman & Secretary will normally serve for a maximum of 3 years; however, an extension to this is permitted with the agreement of a simple majority of the voting members of the Show Committee. The Show Chairman & Secretary will be proposed and seconded by voting members of the Show Committee, elected by a simple majority of the voting members of the Show Committee, and will become a DBKA County Officer elected annually at the DBKA AGM.

8. Show Committee members may serve on the committee for as long as they wish to. If a Show Committee member holds more than one role then he/she is entitled to only one vote.

9. The Committee shall have the power to fill all vacancies as it considers desirable, and to co-opt experts, advisers or any other persons as required who shall not be eligible to vote.

Management of the Committee

10. Committee meetings will be quorate when a minimum of 6 voting members are present. If a meeting is not quorate, the meeting can go ahead but no decisions can be made.

11. The Show Chairman & Secretary will report to each meeting of the EC either in person and/or in writing.

12. After each DCS the Show Chairman & Secretary will produce a full report of the Bees & Honey Marquee activities to be published both in Beekeeping Magazine and on the DBKA website.

Finance & Budget

13. The Show Committee will be funded through a budget determined by the EC in the autumn preceding the DCS. A Capital Expenditure budget and an Additional Expenditure budget shall be presented to the EC by the Show Chairman & Secretary.

15. The EC Treasurer shall settle all invoices (which shall be presented no later than the end of July in the respective calendar year) on behalf of the Show Committee, and shall provide a summary financial report of the Show Committee's finances in the DBKA end-of-year accounts.