

Finance Sub-Committee

1. The Finance Sub-Committee (The Sub-Committee) is a sub-committee of the Devon Beekeepers' Association (DBKA) and reports to the Executive Council (EC) of the DBKA.

Membership

2. The Sub-Committee shall consist of the Treasurer, who shall act as chair of the Committee, and further members of the DBKA as may be required from time to time.

3. Those further members shall be appointed by the EC and should include the Chairman and/or President.

Appointment of Sub-Committee

4. The EC shall at its first meeting following the Annual General Meeting (AGM) in each year, determine the members of the Sub-Committee until the next AGM.

5. The Sub-Committee can request the EC for further members for specific reasons or tasks.

Committee Vacancies

6. The filling of any vacancies during the year shall be approved by the EC.

Frequency of Meetings

7. The Sub-Committee shall meet as required but it is anticipated that it will be at least 3 times during the year. A quorum at each meeting shall be 3 members.

Reporting of Meetings

8. The Sub-Committee shall report the recommendations from its meetings to the EC.

Functions of the Sub-Committee

9. To make recommendations to the EC on all financial aspects of the DBKA.

10. In particular to annually review the DBKA Finance Policy so as to report any recommendations by the EC January meeting.

11. The Sub-Committee shall have no powers and serve no functions of the trustees.

12. The EC Trustees are solely responsible for making all decisions based on the recommendations of the Sub-Committee.