

Area Association Delegate

1. You are to represent the DBKA at the BBKA Annual Delegates meeting (ADM) which takes place in January each year, in addition to the BBKA Forum which currently takes place in September each year.

ADM

2. You are to ensure that the DBKA Executive Council (EC) is aware of ADM deadlines, and that all forms are completed correctly and returned to the BBKA within the appropriate time frame.

3. You are to ensure that all members of the DBKA EC canvas their Branches for interested nominees, and that the propositions put forward are unanimously agreed, prior to presentation.

4. You are to feedback and circulate the information upon receipt of the final documentatio. Upon review the EC will then determine how you will vote; see Notes 1 & 2.

5. You are to report to the trustees, the EC and general meetings, the outcome of the ADM and advice on motions accepted.

6. You are to maintain links with the BBKA and other Associations and thereby help the trustees and the EC formulate local policy and actions.

7. You are to act on behalf of DBKA in voting for BBKA nominees for posts on the BBKA executive and committees.

8. You are to present any motions from DBKA to the ADM meeting of BBKA and advocate their adoption.

Notes:

1. The vote is to be reflective of the membership within DBKA rather than that of a personal perspective, will be a single vote, and only where there is a query will the number of members represented within that vote be counted by membership number.

2. The DBKA trustees and the EC have agreed that you may vote at variance to the expressed will of DBKA if you believe that evidence presented should change any decisions reached through debate at any DBKA meeting.